

**Subject:** RE: Conference room calendar  
**From:** Herman Pang </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4EE8811EE0F140609930F5415901DC6B-HPANG>  
**Date:** 03/23/2017 09:45 AM  
**To:** Henna Sherzai <hsherzai@downtownla.com>, Amy Mendonca <amendonca@ccala.org>

Henna,

I just increased your permissions to allow adding entries to the calendar.

Herman.

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**From:** Henna Sherzai  
**Sent:** Thursday, March 23, 2017 9:30 AM  
**To:** Amy Mendonca <amendonca@ccala.org>; Herman Pang <hpang@downtownla.com>  
**Subject:** Conference room calendar

Hello,

I can't invite the Master Calendar to reserve a meeting.

Amy- can you see if there is a 2:30-3:00 in there today? If not, please hold for me.  
Thanks!